



Foreman/Lead Contractor

Steffes Construction Inc. has been in the construction business for over 40 years. Provide high-end remodeling in the King County area - committed to high-quality, timely work, and great customer service.

We are seeking an experienced residential construction Foreman/Lead Contractor for jobs in the greater Seattle-Bellevue area. In this position, you will be working on-site overseeing crew and sub-contractors. Working directly under our Project Manager & Owner to become familiar with current jobs and the daily process. As Foreman/Lead Contractor, you will also be expected to work hands-on at each site alongside the crew & owner. It is possible and expected to be able to manage more than 1 job site at a time.

Site-Specific Duties

- Review and thoroughly understand all aspects of the project scope, details, job site condition, and client responsibilities and expectations.
- Manage the purchase and delivery of job-related materials.
- Personally perform designated construction tasks, including, but not limited to, demolition, tear out, debris disposal, foundation layout, framing and structure formation, siding, and exterior trim, building decks and porches, window and exterior door installation, interior millwork and doors, cabinet installation, hardware installation, appliance installation, and final detailing/cleanup.
- Manage and expedite the work of other team members, such as carpenters and laborers, assigning tasks with associated timelines and clear expectations; oversee results.
- Oversee the work of all specialty trade subcontractors, ensuring project scope is met. Schedule and coordinate all subcontractors, providing them at least a 48-hour notice.
- Manage each project ensuring the schedule and budget is met or exceeded.
- Manage any change-order work and required paperwork compared to the initial scope of work.
- Coordinate and ensure that all required code inspections are performed, including those by subcontractors.
- Oversee the company and industry safety guidelines for all team members and subcontractors.
- Maintain the project site and property in a neat and orderly fashion; provide adequate protection; broom clean site daily, remove debris quickly; secure the site daily.
- Perform any other assigned duties as required

Leadership

- Overall responsibility for the day-to-day management of assigned remodeling and construction projects, including sub-trades and crew members.
- Represents Steffes Construction Inc. as the on-site client liaison and advocate, resolving issues as they arise and escalating them for resolution.
- Collaborates with the relevant architects, designers, or owner to ensure a thorough understanding of the scope of the project throughout the project lifecycle
- Manage the optimum crew size and make adjustments as needed to maintain top crew performance

Requirements

- 2+ years in a Foreman/Lead role within the construction industry
- Strong written and verbal communication skills, along with the ability to work and communicate effectively with a workforce of diverse backgrounds, education, and experience level
- Strong attention to detail and the ability to resolve complex problems
- Ability to work independently as well as being a team player
- Accountable and dependable
- Strong time management and organizational skills
- Ability to collect and interpret data and apply it in a practical approach
- Responsive to job site needs and/or concerns

Salary: \$35 / hour

Benefits: Health Insurance, Paid Holidays off (Thanksgiving, Christmas, New Years, and 4th of July)